

Application for Appeal

An Application for Appeal must be lodged within 20 days of receipt of the official notification. The process commences within 10 working days of the formal lodgement of the complaint or appeal.

Please tick where appropriate:

Internal Appeal

External Appeal

Family name

Given name(s)

Student id # Date of birth:

Unique Student Identifier (USI)

Address

Phone number Mobile number

Being Appealed:

State what you are appealing
(Include information for the course, term and the dates for the decision being internally reviewed)

Number:	ES0001
Version:	2017 V1
Date of Issue:	JUN 2017
Student Category:	ALL

Grounds for the Appeal:

An appeal is allowed only on the following basis:

1. Non-payment of fees, Unsatisfactory course progress, Disciplinary reasons.
2. Some other reasonable grounds.

Requested Outcome:

Documents Attached:

Copies of any documents you want considered in the appeal process must be attached:

Appellant's Signature: **Date:**

Office use only:

Name

Signature Authorising Officer: **Date:**